**Guideline:**

The procedure is described on our EDMX homepage [Candidacy examination procedure](#) link Candidacy Exam (program regulations for the candidacy examination)

Please proceed as follows:

1- Complete the jury proposal on your portal and send it to us two months before the date of the examination. It is up to your thesis director to nominate the additional examiner, who must be an EPFL-thesis director. If you have a co-director, he must be present. *You don’t need to collect the signatures for this form and we will looking for the president of the examination once we receive it.* On the online form, replace the name of the jury president by dashes.

   Please, assure that the time allocated to the examination is 2 hours.

2- Submit your thesis proposal (research plan) to your thesis director for approval 3 weeks before the date of examination. The outline of the thesis proposal is given in part 2.b. of the above-mentioned regulation.

3- Submit us your signed and approved thesis proposal with the cover page by e-mail to the EDMX secretariat not later than 15 days prior to the date of the examination. Don’t forget to send us the signed form concerning the seminar series.

Reminder: The thesis proposal must present a plan on 4 years. Please use the cover page proposed on the portal.

Kind regards,

EDMX Secretariat